

# Information, Conditions and Guidelines

## BOOKING:

- **Stall Size Compliance:**  
Trailers or Vehicle onsite – All trailers and stall sites that do not comply with the standard 3x3 site with no vehicle or trailer setup, must contact the market organiser (Jason: 0408682826) directly to confirm if stall sites are available.
- **Payment:**  
Money – All bookings are to be processed and paid for online via the payment and booking system on the Fullarton Market website
- **Standby List (Booked Out)**
- **Bookings** – If the Fullarton Market website shows a ‘booked-out’ notice at point of booking, completing the standby form will place your business/ stall site on our standby list for the market. This will mean that your stall will be on our waiting list and if a site becomes available it will be allocated to you in order of standby requests.
- **Refusal of Site**  
If it is deemed that your stall site or business is unsafe or does not fit with the Fullarton Markets ethos, objectives or goals. The Fullarton Market reserves the right to refuse a site without disclosure. Sites will also not be allowed that offer standard BBQ food (Sausage sizzle style) or coffee vendors (This also includes all forms of coffee for ready to consume).

## REGULATION AND COMPLIANCE:

- **Food Safety:**  
All stalls looking to offer, sell, display or giveaway food items or consumables that fall under the category of food, must have a current and dated food business number and submit relevant paperwork when booking the site. If a site does not have the required food business number in place by the event date, then their site is void for customer safety reasons.
- **Food Handling:**  
All stalls looking to offer, sell, display or giveaway food items or consumables that fall under the category of food must show good health and safe food handling practices and have a designated hand washing station and utensils constantly monitor all temperatures.
- **Insurance and Liability:**  
Stallholders are encouraged to have current and compliant public liability insurance for their business or stall setup. If required stalls must present their Public Liability to the Fullarton Market upon request.
- **No Product Liability:**  
The Fullarton Market in no way covers Product Liability for any stalls.
- **Stallholder Setup and Pack up Safety:**  
The Fullarton Market and its associated entities and associated persons are in no way liable or at fault for any safety, movement, coordination, setup, dismantling or part of any individual stall or stallholder’s property or deemed property. Stallholders are required to conduct themselves in a safe manor throughout the event and during setup and pack up.
- **Power and Equipment Safety:**

All stalls and stallholders who require power, cooking facilities and any form of electrical, moving, stationary, light or heavy equipment outside of the Fullarton Markets standard stall setup (Single table and 3x3 Tent) to run their stalls, must have the correct safety procedures and handling in place. The stallholder holds innocent the Fullarton Market and its associated entities and associated persons from any liability associated with these items and their function and use.

- **Power Cords:**

All power cords are the responsibility of their sed owners and are required to be tested and tagged when used as part of the Fullarton Market.

## **Sites and Stalls**

- **Weights:**

All Fullarton Market stalls that carry tents are required to have a minimum of 2 weighted points at the base of the tent once erect.

- **Pegs:**

No pegs are to be used at Fullarton Market at all, including anything that requires insertion into the ground using any form of sharp implement or mechanism that requires insertion or disruption to the ground.

- **Stock and Associated Items:**

All items sold, displayed or put for sale on any stall site must be safe to use, try or purchase. All stalls hold innocent the Fullarton Market and its associated entities and associated persons from any liability, risk, harm or damage which comes from or is associated with anything the stall sells, distributes, has on display or actively promotes.

- **Handouts and Associated Paraphernalia:**

No Solicitation, handing out or distribution of any handouts or paraphernalia is allowed from anywhere but within an associated booked stall site.

- **Vehicles:**

No vehicles are allowed within the Fullarton Market lawn area without the express permission of the Fullarton Market and associated persons.

- **Unloading and Loading:**

Stallholders are required to unload their stalls and only commence setup once vehicles have been moved offsite in accordance with 'Parking'. Stallholders are also to commence packing down sites before moving vehicles to assist with this process.

- **Parking 1.0:**

When parking their vehicle stallholders are to park in the side streets directly opposite the event and not leave any vehicles parked within the Fullarton Market carpark, or carpark located at the back of the Fullarton Community Centre. Vehicles will also be checked by Fullarton Market to make sure they have vacated the carpark.

**Parking 1.1**

Vendors who carry a valid disabled card may use closer parking. All other stallholders and mobility are at the discretion of the Fullarton Market

- **Setup Arrival Cut-off Time:**

Stallholders who are accustomed to specific positioning within the market are required to arrive and commence setup no later than 8am. Stallholders who arrive after the cut off time of 8am will not be assured their usual site and may be required to relocate to a different site.

- **Stall Types**

. **Casual:** This is a standardised one month site offering and will consist of a location within the market for a single month allocated by the proprietor. (Refer: Setup Arrival Cut-off times)

. **6 Month:** A six month stall operates similarly to a 12 month stall and offers a regular location at the market for a period duration of 6 months. (Refer: Setup Arrival Cut-off times)

. **12 Month:** These stall sites are able to be arranged through the proprietor only and will consist of a regular site location for the market operation.

- **Rubbish & Charges**

All stalls and vendors are expected to take their rubbish and any litter / items associated with their stall with them. If site waste is left at the market this will result in a waste management and removal charge as well as a notice of waste control from the market. If a repeat or regular occurrence happens then it may affect your market status or site booking in future.

## General

- **Market Terms of Operation**

The Fullarton Market is an open air market and as such operates within the park area of the Fullarton community centre. The market operates regardless of weather events and the forecast for the day if it is feasible. That said, if circumstances out of the organisers control which endanger life, are deemed unsafe because of health risk or other instances occur that it is deemed not able to run, then the market will be halted or deferred.

- **Definition of Market Site**

A market site (Stall site) is a location within the Fullarton Market which has been booked for the purposes of but not limited to the operating a stall, business, information booth. A stall can consist of a tent, table and items, stock or products that are organised, sold or offered by an individual.

- **Market Times**

The Fullarton Market commences at 9am and runs until 1pm. No pack up or setup is allowed within this timeframe and no vehicles are permitted within the market area during these hours unless it is included as part of the stall or is necessary as part of your market installation. Contact the market organiser (Jason: 0408682826) directly if you require assistance with this or your vehicle is required as part of your stall.

- **Payments and Bookings**

All stall accounts and invoices regarding sites are to be paid or arranged prior to the day of the market. This can occur either through the proprietor or the Fullarton Market website only.